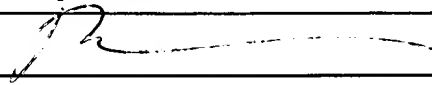


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TRANSMITTAL FORM (to be used for all correspondence after initial filing)		Application Number	09/751,595
		Filing Date	December 29, 2000
		First Named Inventor	Min Zhu
		Art Unit	2157
		Examiner Name	Uzma Alam
Total Number of Pages in This Submission	6	Attorney Docket Number	24333/81151

ENCLOSURES (check all that apply)		
<input type="checkbox"/> Fee Transmittal form	<input type="checkbox"/> Drawing(s)	<input type="checkbox"/> After Allowance communication to Group
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<input type="checkbox"/> Express Abandonment Request	<input type="checkbox"/> Request for Refund	Return Receipt Postcard
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<input type="checkbox"/> Certified Copy of Priority Document(s)	Remarks	PTO 1449 Form listing 7 references and a copy of each reference listed.
<input type="checkbox"/> Response to Missing Parts/ Incomplete Application		
<input type="checkbox"/> Response to Missing Parts under 37 CFR 1.52 or 1.53		

SIGNATURE OF APPLICANT, ATTORNEY, OR AGENT	
Firm or Individual Name	Philip W. Woo, Reg. No. 39,880
Signature	
Date	February 16, 2005

CERTIFICATE OF TRANSMISSION/MAILING			
I hereby certify that this correspondence is being facsimile transmitted to the USPTO or deposited with the United States Postal Service with sufficient postage as first class mail in an envelope addressed to: Commissioner for Patents, P.O. Box 1450, Alexandria, VA 22313-1450 on the date shown below:			
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IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

In re application of: Min Zhu, et al.
Title: Distributed Meeting Management
Application No.: 09/751,595
Filing Date: December 29, 2000
Examiner: Uzma Alam
Group Art Unit: 2157
Confirmation No.: 8830
Law Office: Sidley Austin Brown & Wood LLP
Mail Stop AF
Commissioner for Patents
P.O. Box 1450
Alexandria, VA 22313-1450

Dear Sir:

Pursuant to 37 C.F.R. § 1.56, § 1.97 and § 1.98, Applicants wish to call the following documents (copies enclosed) to the attention of the Examiner for the above-identified patent application.

A form PTO-1449 listing these documents is enclosed.

Citation of the above documents shall not be construed as:

1. an admission that the documents are necessarily prior art with respect to the instant invention;
2. a representation that a search has been made; or
3. an admission that the information listed herein is, or is considered to be, material to patentability as defined in § 1.56(b).

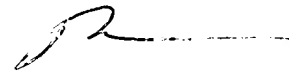
This information disclosure statement is submitted under 37 C.F.R. § 1.97(d). In accordance with § 1.97(e)(2), no item of information contained in this information disclosure statement was cited in a communication from a foreign patent office in a counterpart foreign application or, to the knowledge of the undersigned after making reasonable inquiry, was known to any individual designated in § 1.56(c) more than three months prior to the filing of this information disclosure statement. This certification does not extend to any items previously cited in this application. Please charge the \$180.00 fee as set forth in § 1.17(p) against Deposit Account No. 50-1597. The Commissioner is hereby authorized to charge any additional fees which may be required, or credit any overpayment to Deposit Account No. 50-1597. This paper is being submitted in duplicate to facilitate Deposit Account payment.

EXPRESS MAIL LABEL NO.:

Respectfully submitted,

EV 611 225 522 US

By:



Philip W. Woo
Attorney of Record
Reg. No. 39,880
PWW/rp

February 16, 2005
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San Francisco, CA 94104-1715
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